

Planning Commission Meeting Minutes

Monday August 4, 2014

Meeting called to order 7:00 pm

Pledge of Allegiance

Attendance: Ralph Stiver, Todd Huyser, Dave Ruble, Susan Sample, Brandy Klapatch, Bill Leszinske, Tony Zaidel, and Steve Patterson representing the Village of Ravenna DPW.

Public in Attendance: Eric Davis and George Herman

Approval of Minutes: Motion to approve June 2014 and July 2014 Special Meeting Minutes by Ruble supported by Leszinske – motion carried. Also, motion by Leszinske supported by Sample to approve a change to the June 2014 minutes to reflect Brandy Klapatch absence as excused. Motion carried 6 - Yea and 0 - Nay. Brandy Klapatch stated she called the village offices and left a message that she had a prior family commitment and would miss our June 2014 meeting. An updated June 2014 Meeting Minutes is submitted with this report and is called “Planning Commission Meeting Minutes June 2014 Version 2”.

Approval of Agenda: Agenda approved with changes. Motion by Leszinske supported by Ruble Adding to “New business” item B. “Display Antique Caboose” and item C. “Darren's Used Cars and Auto Repair”

New Business

- A. Eric Davis – interested in filling vacant Planning Commission seat. Eric submitted his resume. We talked with Eric and gave him some insight into the Planning Commission purpose and activities. Eric Davis plans to attend the Village Council meeting on August 5, 2014 to seek appointment.
- B. Display Antique Caboose – Dave Ruble represented the Ravenna Area Historical Society. They propose to add an Antique Caboose to the area of the recreational trail on Crockery Creek drive. Discussion was positive and short. Motion by Huyser supported by Sample. Vote 6– Aye with 0 – Nay. Preliminary Site plan approved and signed by Stiver and Zaidel.
- C. Darren's Auto Sales & Vehicle Repair - George Herman attended on behalf of Darren. George is the property owner and Darren is the rental tenant. Mr. Herman stated the awning signs were replacements for the old awnings, and therefore should be 'grandfathered'. Zaidel stated that all changes need to be reviewed by the Zoning Administrator and Planning Commission, and all new changes must meet current zoning ordinances. Zaidel previously disapproved sign permit and sent Darren an application for a zoning variance. Zaidel has not received a completed variance request. No resolution at this time. Stiver to send a letter to Darren inviting him to attend a near-term Planning Commission meeting to discuss his business purpose, site plan review, and non-compliant signage.

Old Business

- A. Master Plan Discussion – after a brief discussion we determined a page-by-page review of the October 1, 2008 hard copy draft Master Plan was required and decided monthly meetings are necessary to get through current business as well as this Master Plan review. Monthly meetings will continue until we have a completed Master Plan we can submit to the Village Council for approval and implementation. Our next meeting is September 8, 2014. After that, we will have meetings October 6, November 3, and December 1, 2014.
- B. Site Plan for Hometown Pharmacy – no one attended to represent Hometown Pharmacy.

Adjournment – adjourned 8:20 PM