

# Planning Commission Meeting Minutes

## Monday December 1, 2014

Meeting called to order 7:00 pm

**Approval of Minutes:** Motion to approve 4 November 2014 and 10 November 2014 Minutes by Ruble supported by Huyser – motion carried

**Approval of Agenda:** Added agenda items 6. New Business B. Resignations -and- C. New Officers and 8. Old Business B. Residency requirements -and- C. Review of Sign Ordinances. Motion to approve amended agenda by Leszinske supported by Ruble – motion carried

**Attendance:** Todd Huyser, Susan Sample, Dave Ruble, Brandy Klapatch, Bill Leszinske, and Eric Davis

Absent : Ralph Stiver-excused

### **New Business**

A. Planning Commission 2015 Meeting Dates: Discussed moving our meeting dates from the 1<sup>st</sup> Monday to the 2<sup>nd</sup> Monday of the month. Motion to approve change by Ruble supported by Leszinske – motion carried. Meeting dates 2015: January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, and December 14.

B. Resignations: Ralph Stiver and Brandy Klapatch tendered their resignations from the planning commission. Both will be missed, and we all want to extend our thanks and gratitude for their years of service to the Village of Ravenna.

C. Commission Officers: With the resignation of Ralph Stiver we discussed all positions. New officers: Todd Huyser – Chairman, Dave Ruble - Vice Chairman, Susan Sample – Secretary, Bill Leszinske – Council. Motion to install new officers by Davis supported by Sample – motion carried.

### **Old Business**

A. Master Plan – no changes at this time, retain as Old Business

B. Residency requirement: Tony Zaidel reported his research yielded standards of residency requirements. You must be a resident of the Village of Ravenna to serve on the planning commission.

C. Review of Sign Ordinances – Discussion on process to adopt changes. Motion to recommend changes in their entirety (not incrementally) at the end of our review of all of the sign ordinances by Huyser supported by Ruble – motion carried.

**Public Comment** – None

**Adjournment** – adjourned 8:10 p.m.