

**Village of Ravenna**  
**Regular Village Council and Zoning Board of Appeals Public Hearing Meeting Minutes**  
**April 7<sup>th</sup>, 2020**

**The regular meeting of the Village Council was called to order** by President Steve Dohm with the pledge of allegiance at 7:00 PM at the Village or Ravenna meeting room at 12090 Crockery Creek Drive.

Members Present: Steve Dohm, Dennis Luce (via Skype and telephone) \*, Gordy Plescher (via telephone) \*, Eric Davis (via telephone) \*, Gary Marsman (via telephone) \*

Members Absent: None

Staff present via telephone: Clerk D. Hazen; DPW G. Nelson

Public present: JJ Westgate of Wesco (via Skype) \*, and Mike Pierson of the Ravenna Independent (via telephone) \*

\*Due to the Covid-19 virus state of emergency, council member and public participation was compliant with Michigan executive order 2020-15 allowing for public meetings to be conducted using remote access technology as well as the Open Meetings Act.

**Luce** moved **Marsman** supported to approve the March 3<sup>rd</sup> regular meeting & March 17<sup>th</sup> Public Hearing minutes as presented. Motion Carried 5/0

**Marsman** moved **Luce** supported to approve the April 7<sup>th</sup> agenda as amended removing New Business B. New Water & Sewer Hookup rates. Motion Carried 5/0

**Zoning Board of Appeals Public Hearing** (*Village Council sitting at the ZBA*) **was called to order** by President Steve Dohm at 7:08 PM for 3321 S Slocum Rd. Wesco applied for a variances from the provisions of the village zoning ordinance regarding a) to reduce the setback requirements on Slocum & Mortimer with respect to the gasoline pumps & Canopy, b.) to permit parking within the first 20 feet of the required front yard, c.) to eliminate certain landscaping trees, greenbelt, canopy trees and grass areas required under the landscaping provisions and d.) to permit the driveway width to be increased beyond the maximum permitted by the zoning ordinance. JJ Westgate, representing the applicant, was present in favor of the variances.

**Public Comments:** JJ Westgate thanked the council and the community for their support with their new store.

**The Zoning Board of Appeals** reviewed answers to the six questions that needed to be addressed for the resolution for the variances request from Wesco and was satisfied that all 6 points had been met on each variance.

**Dohm** moved **Plescher** seconded to grant the variance **Resolution #2020-08-04** to Wesco from the provisions of the Village Zoning Ordinance regarding Parking Space Requirements. Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: none Motion carried 5/0.

**Luce** moved **Plescher** seconded to grant the variance **Resolution #2020-09-04** to Wesco from the provisions of the Village Zoning Ordinance regarding setback for Gas pumps and Canopy Requirements. Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: none Motion carried 5/0.

**Luce** moved **Plescher** seconded to grant the variance **Resolution #2020-10-04** to Wesco from the provisions of the Village Zoning Ordinance regarding Greenbelt, Landscaping and Tree Requirements. Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: none Motion carried 5/0.

**Plescher** moved **Davis** seconded to grant the variance **Resolution #2020-11-04** to Wesco from the provisions of the Village Zoning Ordinance regarding Driveway widths and Configurations requirements. Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: none Motion carried 5/0.

**The public hearing adjourned at 7:32 PM**

**Regular Meeting open at 7:32 PM**

**Adoption of Ordinances and Resolutions:**

**Plescher** moved **Marsman** supported to approve **Resolution #2020-12-04** to set Sewer Connection Fees  
Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: None Motion carried 5/0

**Luce** moved **Plescher** supported to approve **Resolution #2020-13-04** to set Water Charges for the Village Public Water System.  
Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: None Motion carried 5/0

**Luce** moved **Davis** supported to approve **Resolution #2020-14-04** to Provide for Remote Council Member Meeting Participation VIA Electronic Means.

Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: None Motion carried 5/0

## **Reports from Employees, Contractors & Committees**

**Business Office:** Working on USDA paperwork, old files, audit prep, resolution & ordinance prep. Received \$106.65 restitution from Conklin Park damages back in October. Soccer club use of Conklin Park was approved with the usual conditions that they are to work out scheduling with other organizations, clean up trash after practices and games, and remove the nets on the large baseball field for grass cutting following games.

**DPW G. Nelson:** DPW has been working on water main break on Harrisburg Rd. Thatcher Park Lift Station flooded due to a sump pump failure and hose disconnection on the backup sump pump which shorted out the electrical for the pumps. A discharge of raw sewage occurred and has been reported. The backup bypass pump that is onsite did not start, but the DPW was able to borrow another pump from Muskegon County. DPW will use that pump until we repair or locate a new one. The backhoe repaired after several issues were uncovered during routine maintenance. 1<sup>st</sup> Round of sewage lagoon discharge is complete. DPW has also been replacing or removing street signs as required. Signs have been put up to close playground equipment, pavilions and bathroom per Governor's order due to COVID 19. The Village will apply for the Category B grant again to help pay for 50% of road repairs. Improvement options: 1.) 2" Overlay on Heights Ravenna would run about \$95,300 or Mill for \$203,064. 2.) 2' Overlay on Crockery Creek Dr would run about \$108,00 or Mill for \$215,064. The council unanimously agreed to apply for the grant with the milling option and with Crockery Creek Drive being the higher priority due to its condition and potential DDA funding for the portion within the DDA boundaries.

**Wastewater System Improvements:** A change order was submitted and approved for the South Lift Station to extend the new force main 40 ft to the south to tie into the existing force main. The depth of the gravity sewer at the planned crossing was not correct; and when field verified, there was not enough clearance between the two pipes. The new location provides for at least 7" of clearance between the force main and the gravity sewer main.

**Old Business:** Handbook updates – Luce made changes but has some questions. Physical copies will be available at the May council meeting for review.

**New Business:** None

**Davis** moved **Marsman** supported to approve the bills as presented.

Roll Call: AYES: Marsman, Luce, Davis, Plescher and Dohm NAYES: none Motion carried 5/0.

Newsletter was discussed. Curbside cleanup day has been canceled for now. We will reschedule, if possible, when the emergency order is lifted. Village residents are also township residents and can participate in the township's cleanup day in August.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,  
Dee Hazen, Village Clerk