

**Village of Ravenna  
2022 Regular Meeting Minutes  
April 5<sup>th</sup>, 2022**

The regular meeting of the Village Council was called to order by President Steve Dohm with the pledge of allegiance at 7:00 PM at the Village of Ravenna meeting room at 12090 Crockery Creek Drive.

Members Present: Steve Dohm, Gordy Plescher, and Kent Boersema  
Members Absent: Shari Luce and Gary Marsman

Staff present: Emily Carrigan, Geoff Nelson and Holly Nerli  
Public present: Mike Pierson (Ravenna Independent), Jim Clevenger & Todd Peterson (Hydro Corp), and 3 Residents

**Boersema** moved **Plescher** supported to approve the March 1<sup>st</sup>, 2022 Regular Meeting minutes. Motion Carried 3/0  
**Dohm** moved **Boersema** supported to approve the April 5<sup>th</sup> 2022 Agenda as presented. Motion Carried 3/0

**Public Comments:** Resident Mary Dee Housler voiced concerns about the poor appearance of the properties near the corner of Adams and Ravenna Road. DPW will investigate what can be done. Resident Rachelle Spoelman asked questions regarding the property on the north side of Mortimer near Blackmer. Resident Kelly Kesling asked for a review of the previously defeated chicken keeping ordinance. The council will discuss the chicken keeping ordinance at the May regular meeting.

**Reports of Employees and Committees:**

**Business Office:** Clerk Carrigan has been working on journal entries and getting ready for the audit. Clerk presented an option allowing utility bills to be paid by credit card. Dohm will work with Clerk Carrigan on a policy that will be discussed at May meeting. Carrigan read request from Ravenna Summer Rec for the use of Conklin Park baseball and softball fields, request was approved with the usual conditions that they are to work out scheduling with other organizations, clean up trash after practices and games. She also read a request from Oakridge Youth Baseball Program. The council did not approve that request as there area already many teams using the fields for practices and games and Conklin Park cannot reasonably accommodate more teams this season.

**Dohm** moved **Boersema** supported to authorize DPW Supervisor Geoff Nelson and Clerk Emily Carrigan to be the authorized users of the LMCU business credit card. Motion carried 3/0.

**Dohm** moved **Plescher** supported the American Legion Movie Night on Sunday May 29<sup>th</sup>, 2022. They will need to notify adjacent neighbors. Motion carried 3/0

**DPW:** Jim Clevenger and Todd Peterson from Hydrocorp made a proposal for cross-connection inspection and reporting program. Boersema moved Plescher supported to accept the non-residential and residential cross-connection proposals from Hydro Corp dated March 21<sup>st</sup>, 2022 and to authorize Geoff Nelson to sign the agreements on behalf of the Village of Ravenna. Motion carried 3/0. The proposal for playground resurfacing was also approved but did not require a motion as it is budgeted.

**Boersema** moved **Plescher** supported to approve the Muskegon County Road Commission projects for Thomas, Mortimer, Main, and Blackmer as shown in the work estimates dated November 21<sup>st</sup>, 2021. Motion carried 3/0

**Plescher** moved **Boersema** supported to accept the proposal from Prein & Newhof for Water System Reliability Study and GIS for Water System. Motion carried 3/0

**Dohm** moved **Boersema** supported to direct the DPW to purchase a replacement dump truck in an amount not to exceed \$50,000 with final purchasing approval from Plescher. Motion carried 3/0

**Adoption of Resolutions & Ordinances:**

**Boersema** moved **Plescher** supported to adopt Resolution #2022-01-04 Resolution to Set Water Charges for the Village Public Water System.

Roll Call Vote: Ayes: Plescher, Boersema, Dohm. Nays: None. Motion carried 3/0

**Plescher** moved **Boersema** supported to adopt No. 2022-02-04 Resolution to Set Sewer Service Charges

Roll Call Vote: Ayes: Plescher, Boersema, Dohm. Nays: None. Motion carried 3/0

**Plescher** moved **Boersema** supported to adopt No. 2022-03-04 Resolution to Authorize Various Temporary Street Closures for the Ravenna High School Class of 2022 Parade on May 14, 2022.

Roll Call Vote: Ayes: Plescher, Boersema, Dohm. Nays: None. Motion carried 3/0

**Boersema** moved **Plescher** supported to adopt No. 2022-04-04 Resolution to Authorize Various Temporary Street Closures for the 2022 Memorial Day Parade on May 30<sup>th</sup>, 2022.

Roll Call Vote: Ayes: Plescher, Boersema, Dohm. Nays: None. Motion carried 3/0

**Dohm moved Plescher** supported to adopt No. 2022-05-04 Resolution to Authorize Various Temporary Street Closures for the Kubasiak 5K Race and Walk on May 14<sup>th</sup>, 2022.

Roll Call Vote: Ayes: Plescher, Boersema, Dohm. Nays; None. Motion carried 3/0

**Boersema moved Plescher** supported to adopt No. 2022-06-04 Resolution to set garbage and refuse collection charges

Roll Call Vote: Ayes: Plescher, Boersema, Dohm. Nays; None. Motion carried 3/0

**Old Business:** There was discussion regarding the change of decision from no to yes by the Ravenna Public School Board of Education to grant a road and public utilities easement to the Village of Ravenna for the elementary driveway. No objections were raised and President Dohm will sign the agreement as previously authorized by the Village Council last year.

**New Business:** A lease agreement with Kraft Business systems to replace the previous lease agreement with Kraft Business Systems was reviewed. The new agreement represents a cost reduction for the Village. **Boersema moved Plescher** supported to authorize Clerk Carrigan to sign the lease agreement presented for a printer/ copier with Kraft Business Solutions.

A blue print scanner for use by the Village and Ravenna Township was discussed and the business office will solicit interest from Ravenna Township and investigate options based on anticipated usage.

**Boersema moved Plescher** supported to approve the bills as presented. Motion Carried 3/0

**Misc:**

**Dohm moved Boersema** supported to appoint Todd Peterson to the Planning Commission. Motion Carried 3/0

**Dohm moved Plescher** supported to appoint Sarah Deal, Heather Cross, Paul Helsen, Jennifer Broton, and Kristilynne Goethal to the Village of Ravenna Centennial Committee. Motion carried 3/0

**Newsletter:** The next newsletter will be sent out in mid-April.

Meeting adjourned at 8:53 p.m.

Respectfully submitted,

Emily Carrigan, Village Clerk