

**Village of Ravenna  
2022 Regular Meeting Minutes  
July 5th, 2022**

The regular meeting of the Village Council was called to order by President Steve Dohm with the pledge of allegiance at 7:00 PM at the Village of Ravenna meeting room at 12090 Crockery Creek Drive.

Members Present: Steve Dohm, Shari Luce, Gary Marsman, Gordy Plescher and Kent Boersema  
Members Absent: None

Staff present: Emily Carrigan and Geoff Nelson  
Public present: Mike Pierson with The Ravenna Independent, Kelly Kesling, and Gregory C. Pittman

**Luce** moved **Boersema** supported to approve the June 7<sup>th</sup>, 2022 Regular Meeting minutes and June 24<sup>th</sup>, 2022 Special Meeting minutes. Motion Carried 5/0

**Boersema** moved **Plescher** supported to approve the July 5<sup>th</sup>, 2022 Agenda as Presented. Motion Carried 5/0

**Public Comments:** Gregory C. Pittman introduced himself as a current probate court judge and Chief Circuit Court Judge and Probate Court Judge for Muskegon County. He is running for the newly created 14<sup>th</sup> Circuit Court Judgeship.

**Business Office Report:** Clerk Carrigan has been maintaining the office duties and working on the Village of Ravenna 100-year Celebration. The celebration will take place September 25<sup>th</sup>, 2022. Carrigan mentioned some events for the day and the cost for those events. Carrigan also brought up the need for a credit card machine in the office.

**Boersema** moved **Marsman** supported to allow Carrigan to order a credit card machine not to exceed \$100 with the transaction fee paid by the person paying the bill instead of charging the Village a monthly fee. The credit card policy must be updated and present. Motion Carried 5/0

**DPW Report:** DPW Manager Nelson reported that a pre-treated water sample for the drinking water system was taken from a water well in Conklin Park. The results of the sample testing showed bacteria levels higher than allowed. The well was being used as a backup well and no water from that well made it into the drinking water system. To ensure the water quality and reporting standards are maintained, Nelson is working with EGLE. The well will be disinfected, resampled, and retested.

The DPW has repaired the irrigation at Thatcher Park and has been working on patching streets. An overlay on Thomas Street from Heights-Ravenna to Stafford will be done this month. In coordination with Muskegon County Road Commission, Harrisburg Road construction will start on August 22<sup>nd</sup> from Main St east to the county line. Nelson also reported that there is leak in the sewer force main on Adams Road at a joint. The force main will be temporarily drained while repairs are made. Tanker trucks will transport the wastewater from the Thatcher Park lift station to the lagoons on Adams Rd while the line is excavated and repaired.

**Adoption of Resolutions & Ordinances:** None

**Old Business:** None

**New Business:** Nelson explained that the existing seasonal decoration outlets on the Consumers poles along sections of Stafford and Main St must be replaced for safety reasons. At the same time, Consumers can also add a few more outlets north on Main Street which is about 1/3 the normal cost since they will be onsite already. Total cost is \$4,000 and the DDA will be asked to absorb that cost at their next meeting. **Plescher** moved **Boersema** supported to authorize Consumers to replace outlets on Main and Stafford and add 6 additional outlets on the poles going north on Main St. Motion Carried 5/0

There was an open discussion regarding the 2023 Budget. Priorities discussed included Major Street Fund: Heights-Ravenna resurfacing with at least the south shoulder paved and chip and seal on main street north of bridge. Local Street Fund: Overlays for Conklin St. and Thomas St (South of Stafford). General Fund: backhoe and bucket truck. Continue adding or replacing sidewalks to make the Village more walkable. Water Fund: water tower repainting. DDA: municipal parking lot maintenance.

**Plescher** moved **Marsman** supported to approve the bills as presented. Motion Carried 5/0

**Misc.:** Luce brought up pursuing a 451 agreement with Ravenna Township for township parcels that have at least one Village service and are located on Village maintained streets.

**Newsletter:** The next Newsletter will be in August.

Meeting adjourned at 7:59 p.m.

Respectfully submitted,

Emily Carrigan, Village Clerk