

**Village of Ravenna  
2021 Regular Meeting Minutes  
November 2nd, 2021**

The regular meeting of the Village Council was called to order by President Steve Dohm with the pledge of allegiance at 7:00 PM at the Village or Ravenna meeting room at 12090 Crockery Creek Drive.

Members Present: Steve Dohm, Kent Boersema, Shari Luce, Gordy Plescher, and Gary Marsman.

Members Absent: none

Staff present: Emily Carrigan and Geoff Nelson

Public present: None

**Boersema** moved **Luce** supported to approve the October 5th Regular meeting minutes as presented. Motion Carried 5/0

**Plescher** moved **Luce** supported to approve the November 2nd agenda as amended. Motion Carried 5/0

**Public Comments:** None

**Adoption of Resolutions & Ordinances:**

**Boersema** moved **Plescher** supported to adopt Ordinance #156 to amend the penalty provisions in the village's snowmobiles, parking, garbage/rubbish, nuisances/junk, noxious weed, and sewer ordinances to make violations thereof municipal civil infractions, and matters related thereto.

Roll Call Vote: Ayes: Plescher, Boersema, Marsman, Luce, Dohm. Nays; None. Motion carried 5/0  
Ordinance 156 declared adopted.

**Luce** moved **Boersema** supported to adopt Ordinance #157 Municipal civil infractions procedures.

Roll Call Vote: Ayes: Plescher, Boersema, Marsman, Luce, Dohm. Nays; None. Motion carried 5/0  
Ordinance 156 declared adopted.

**Reports of Employees and Committees:**

**Clerk:** Carrigan reported she has been working on the revenue sharing program and still learning duties. **Boersema** moved **Marsman** supported to appoint Carrigan the official Clerk. Motion carried 5/0. We would like to thank DeeDee Hazen for her service and her helpfulness with training.

**Plescher** moved **Boersema** supported to take Dee Dee Hazen from Lake Michigan Credit Union and Choice one bank accounts and LMCU credit card, also add Clerk Emily Carrigan as an authorized user of the LMCU credit card.

Roll Call Vote: Ayes: Plescher, Boersema, Marsman, Luce, Dohm. Nays; None. Motion carried 5/0

**DPW:** Nelson reports patching of streets and pulling shoulders. Bathrooms at Thatcher and Conklin are now closed and irrigation has been done. The new sidewalk is installed on Stafford with it temporarily going around trees until spring when a company is able to remove them. Nelson has been in discussions with the Muskegon County Road Commission civil engineer about the 2022 Harrisburg Road construction project.

**Dohm** moved **Boersema** supported to change Brian Mann's title to DPW Lead Technician as of November 1, 2021. Motion carried 5/0. The employee handbook will be updated for the new position.

**Boersema** moved **Luce** supported an additional \$1 per hour for the DPW Lead Technician position. Motion carried 5/0.

**Committees:** The utilities committee discussed the sewer residential equivalent units for the Ravenna Wash King. President Dohm presented a survey of similar Michigan municipal sewer systems' REUs for laundromats. Using the Muskegon County formula for laundromat REUs, the business would be charged 15 REUs.

**Boersema** moved **Plescher** supported to decrease the REUs from 23 to 15. Motion carried 5/0

**Old Business:** **Boersema** moved, **Plescher** supported, to authorize President Dohm to sign the new refuse and recycle contract with Republic Waste Services.

**New Business:** None

**Approval of Bills:** **Boersema** moved **Marsman** supported to approve the bills as presented. Motion Carried 5/0

**Misc.:** **Dohm** moved **Plescher** supported to approve the Budget Amendments as presented. Motion Carried 5/0

**Newsletter:** None

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Emily Carrigan, Village Clerk