

**Village of Ravenna
2021 Regular Meeting Minutes
December 9th, 2021 ***

The regular meeting of the Village Council was called to order by President Steve Dohm with the pledge of allegiance at 7:00 PM at the Village of Ravenna meeting room at 12090 Crockery Creek Drive.

Members Present: Steve Dohm, Shari Luce, Gordy Plescher, and Gary Marsman.
Members Absent: Kent Boersma

Staff present: Emily Carrigan and Geoff Nelson
Public present: Holly Nerli and Mike Pierson (Ravenna Independent)

Plescher moved **Luce** supported to approve the October 5th Regular meeting minutes as presented. Motion Carried 4/0

Luce moved **Plescher** supported to appoint Steve Dohm as President. Motion Carried 4/0

Dohm moved **Marsman** supported to appoint Gordy Plescher as President Pro-Tem. Motion Carried 4/0

Dohm moved **Luce** supported to approve the December 9th Agenda as amended (change to resolution number 2021-15-12). Motion Carried 4/0

Public Comments: None

Adoption of Resolutions & Ordinances:

Luce moved **Plescher** supported to adopt Resolution #2021-15-12 to apply for Muskegon County Senior Millage municipal 2021 allocation and appoint administrator (Peggy Manzer)

Roll Call Vote: Ayes: Plescher, Luce, Marsman, Dohm. Nays; None. Motion carried 4/0

Resolution #2021-15-12 declared adopted.

Reports of Employees and Committees:

Business Office: Clerk Carrigan reported she has turned in the CVTRS report, started a policy book and continues to learn other clerk tasks. Carrigan and Nerli have started a calendar for government reports and are putting together a Welcome to Ravenna packet for new residents.

DPW: Nelson reported they have started the last discharge for sewer, working around the shop, some plowing, grading road shoulders and a lot of work on the equipment. President Dohm commented on the great job that Geoff Nelson and everyone involved with the Christmas Parade did. The parade continues to grow and there was a great turn out this year.

The council reviewed and discussed through the 2022 preliminary budget.

Dohm moved **Plescher** supported to change appointments to council sub-committees as follows: Dohm and Luce Utilities, Boersma and Luce Personnel, Marsman and Plescher Finance, Dohm and Marsman Parks, Luce Streets. Motion carried 4/0 DDA, Planning Commission, and Building and Grounds remain unchanged.

Plescher moved **Dohm** supported to award employees with merit bonuses from Ravenna Foods. \$100 gift certificate for regular employees and \$50 gift certificate for seasonal employees. Motion carried 4/0

Plescher moved **Marsman** supported to put Dee Dee Hazen on contract effective 12-28-2021. A rate will be discussed at the next meeting. Motion carried 4/0

Plescher moved **Marsman** supported to approve the bills as presented. Motion Carried 4/0

Plescher moved **Marsman** supported to go to closed session to discuss annual employee reviews at 8:27 PM Motion Carried 4/0
Return to Open Session at 8:48PM

Dohm Moved **Luce** supported to increase pay for Clerk Carrigan by \$1 back dated to 11-2-2021. Motion Carried 4/0

Dohm moved **Luce** supported a \$1.25 increase an hour to DPW pay and \$1.50 increase an hour to clerk and treasurer pay effective 1-1-2022. Motion carried 4/0

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Emily Carrigan, Village Clerk

*the regular meeting was scheduled for December 7th, 2021, but rescheduled to December 9th, 2021. The required notices and postings were made in compliance with the mcl 15.265(4).