



Village of Ravenna Planning Commission
Meeting Minutes- June 11, 2019
Village Office

Regular Meeting: Called to order by Chair Joe Mrnke at 7:05 pm.

Pledge of Allegiance: Pledged by all in attendance

Roll Call:

Attendees Present: Joe Mrnka-Chairman, Laura Peterson-Vice Chairman, Danny Wingard-Secretary, Steve Dohm-Ex-Officio from Village Council, Wes Dault, Bill Leszinke, Dave Ruble. Craig Rinehart

Members Absent: Jon Morey (excused)

Others Present/Public Attendees: one local Resident (Kelly)

Meeting Minutes: Bill Leszinke made a motion to approve the meeting minutes of **May 14, 2019**, Revised May 26, 2016 Joe Mrnke 2nd this motion. All in attendance approved this motion, motion carried.

Approval of Agenda: Steve Dohm made a motion to approve the agenda for **June 11, 2019**, with revision, 15 min for Chicken ordinance. All in attendance approved this motion.

New Business: (Subjects Discussed during the meeting)

Papa Poconos site plan – reviewed presentation/application from Steve Dohm. Parking lot and sign application permit (Approved). Steve to report to applicator on stipulations for setbacks, buffer zones “A”, parking spaces needed. Who is to sign the approval? Steve Dohm to look into.

Added Note: to the meeting minutes, Additional what we agreed to:

- It appears Zoning Administrator (Acting ZA Steve Dohm) can sign off on the final site plan approval, was not sure, must have read something else that required the secretary of the PC to sign for it.
- Papa Poconos 12335 Stafford St, parcel 61-43-725-011-0007-00, final site plan approval & business sign permit approval
- Approval with the following contingencies was given:

1. Discontinue non-conforming apartment use
2. Add no parking sign to west side of building (PC intention is to have no restaurant parking in the R- 2 lot)
3. The present dance studio use and the proposed restaurant use require 17 total parking spaces. The parking along the front of the building will be relined to produce 14 spaces, including 1 handicap van accessible spot and an agreement be made with adjacent commercial property owners for 3 employees to park in a separate parking lot.
4. Since there is presently no side lot setback for the building on the C-1 lot, add buffer zone A starting 20' from the front lot line of adjacent lot, 61-43-725-011-0008-10, 12321 Stafford St, the R-2 lot to the west of the building. Buffer zone A can end approximately at the back line of the building which would make it approximately 80'. If a fence is used for the buffer, it must be 10' from the adjacent structure on the neighboring property with the finished side of the fence facing the neighboring property.

Old Business: (Subjects discussed & reviewed during the last meeting)

Historical Society Site Plan updated, more updates coming in the near future.

Parks Team Update: Fences at Conklin Park. Need to look into grants and donations to help pay for improvements.

Public Comment: (Reserved Time) 1 person spoke on chicken ordinance with open discussion with Planning Commission on banding Pro's and Con's, Discussed producing eggs, teaching kids, compost usage, Con's: possible disease, banding regulations, disposal of waste. Reviewed who can, size of pin, location, cost, copes might need a light or possibility of electric.

Correspondence: N/A

Report to the Commission: Weed ordinance is being looked into for possible changes, ordinance needs updated.

Adjournment: Joe Mrnke adjourned the Village of Ravenna Planning Commission Meeting of June 11, 2019 at 8:30 pm.

Next Meeting: Tuesday, July 9, 2019 Village Office @ 7 pm.

Respectfully Submitted,
Danny Wingard – Secretary.

Date: 6/14/2019 Revision 7/9/2019